

Live Oak County District Clerk  
REQUEST FOR ISSUANCE INFORMATION SHEET

CAUSE NO.: \_\_\_\_\_ Date: \_\_\_\_\_

STYLE OF CASE: \_\_\_\_\_

NAME OF DOCUMENT TO BE ATTACHED TO ISSUANCE:  
\_\_\_\_\_

\*\*\*\* COPIES TO ATTACH TO YOUR ISSUANCE ARE \$1 PER PAGE IF SERVED THROUGH THE SHERIFF'S OFFICE, OR CERTIFIED MAIL \*\*\*\*

**TYPE OF ACTION REQUESTED (\$8 EA.):**

- ( ) CITATION                      ( ) PRECEPT  
( ) TEMPORARY RESTRAINING ORDER    ( ) WRIT OF \_\_\_\_\_  
( ) ABSTRACT JUDGMENTS                      ( ) SUBPOENA  
( ) OTHER \_\_\_\_\_

**NAME OF PARTY ON CITATION/PRECEPT/, ETC.**

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_
  
2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_
  
3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_
  
4. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_
  
5. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_
  
6. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
\_\_\_\_\_

**SERVICE TYPE (FEE IS PER ISSUANCE):**

( ) SERVICE BY LIVE OAK COUNTY SHERIFF'S OFFICE (\$100)

( ) SERVICE OF WRITS BY LIVE OAK CO SHERIFF'S OFFICE (\$200)

( ) SERVICE BY CERTIFIED MAIL (\$100)

( ) SERVICE BY CERTIFIED MAIL RESTRICTED (\$100)

( ) PRIVATE PROCESS SERVER

EMAIL ADDRESS (if applicable): \_\_\_\_\_

( ) SEND BACK TO ATTORNEY FOR SERVICE THROUGH EMAIL

EMAIL ADDRESS (if applicable): \_\_\_\_\_

( ) CITATION BY PUBLICATION (PAY PAPER FOR PUBLICATION FEES)

NAME OF NEWSPAPER \_\_\_\_\_

( ) OTHER: \_\_\_\_\_  
\_\_\_\_\_

REQUESTING PARTY:

NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_