

**COUNTY OF LIVE OAK**

Courtesy Letter

**Elizabeth Ellis, JP #1**

Mailing address: P.O. Box 1405  
George West, TX 78022  
Physical address: 210 Larry R. Busby Dr.  
George West, TX 78022  
Office (361) 449-8046  
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Office Hours: 8am – noon

**Geneva Garcia, JP #2**

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**Donnie Watkins, JP #3**

Mailing address: P.O. Box 1826  
George West, TX 78022  
Physical address: 210 Larry R. Busby Dr.  
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Office (361) 449-8032  
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**Robert Baker JP #4**

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George West, TX 78022  
Physical address: 210 Larry R. Busby Dr.  
George West, TX 78022  
Office (361) 449-8022  
Fax (361) 449-3258  
Office Hours: 8am – 4pm (closed 12-1)

This letter is furnished as a courtesy to you to assist you in making disposition of the charge(s) filed against you. You need to enter a plea of Guilty, No Contest, or Not Guilty to the charge(s) against you. **A telephone call does not constitute an appearance.**

**IF YOU WISH TO ENTER A PLEA OF NOT GUILTY:** Please indicate in the space provided on the Reply Form and mail to the court. You shall be notified by return mail of the Court Date set for your hearing.

**IF YOU WISH TO ENTER A PLEA OF GUILTY or NO CONTEST:** Please indicate in the space provided on the Reply Form and mail to the Court. The fine for a plea of NO CONTEST is the same as that for a plea of GUILTY. Either plea indicates that you agree to waive appearance before the Court. Refer to the schedule of fines to determine the amount of your fine and costs. You will need to contact the Court for the amount of the fines and costs for any offense not listed. You may make your payment by **Cashier's Check or Money Order** Payable to: **LIVE OAK COUNTY.**

**INSTRUCTIONS FOR REQUESTING DSC:** You have the right to request a Driving Safety Course. The request must be submitted in writing on OR before your appearance date on the citation. Mail the **1) Reply Form and DSC Affidavit, 2) \$146.00 money order or cashier's check and 3) proof of liability insurance.** ALL of the requirements on the affidavit must be met in order to be eligible to take DSC. Please refer to the DRIVING SAFETY COURSE AFFIDAVIT on the back of this courtesy letter. You will NOT receive any correspondence from the court. It will be your responsibility to complete the course and mail certificate and your 3A driving record ([www.dps.texas.gov/driverslicense/driverrecords.htm](http://www.dps.texas.gov/driverslicense/driverrecords.htm)) to court within 90 days from date of citation. **CDL holders are NOT ELIGIBLE TO TAKE DSC.**

**IF YOU FAIL TO RESPOND TO THE CHARGE(S) BY THE APPEARANCE DATE SHOWN ON THE CITATION, an additional charge may be filed against you for "FAILURE TO APPEAR" and a warrant may be issued for your arrest. If you are assessed fines and court costs as a result of this citation, and you cannot pay, notify the court immediately. If you are determined by the court to have insufficient resources or income to pay, the court is required to provide you other ways to discharge the fine and costs.**

**REPLY FORM**

- I hereby enter a plea of **NOT GUILTY** and request a  Jury  Non-jury Trial.
- I hereby enter a plea of  Guilty  No Contest and waive appearance for trial. Cashier's check or money order in the amount of the fine(s) is enclosed.
- I hereby enter a plea of  Guilty  No Contest and request I be allowed to take DSC. I understand I can only have one offense dismissed with this course. The required \$146.00 fee is enclosed. The affidavit on the reverse side of this reply form is completed.

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_ CITATION # \_\_\_\_\_ DL # \_\_\_\_\_

# ALL PERSONAL & BUSINESS CHECKS WILL BE RETURNED

**\*\*A time payment fee of \$25.00 will be added if the total fine is not paid within 30 days of judgment\*\***

**\*\*Juveniles (16 and younger) must appear in person with a parent or legal guardian\*\***

**\*\*Minors (under 21) who receive alcohol related offense must appear in person\*\***

<b>Class C License</b>		<b>SPEEDING.....\$4.00 per mile over the speed limit plus \$136.00 court costs</b>	
<b>25 MPH or more over the speed limit</b>	CONTACT JUDGE	ALL Driver License Violations	\$ 175.00
No Valid Texas Registration	\$ 175.00	Unapproved Glass Coating Material	\$ 175.00
Display Expired License Plates	\$ 175.00	Defective Stop/Tail Lights; equipment defects	\$ 175.00
Drive / Ride Without Safety Belt	\$ 175.00	Other Moving Violations (Without Accident)	\$ 175.00
Allow A Van Passenger Under 17 to Ride Unrestrained	\$ 222.00	Other Moving Violations (With Accident)	\$ 200.00
Allow Child Under 8 or Under 4' 9" to Ride Unrestrained	\$ 175.00	Texting While Driving	CONTACT JUDGE
No Liability Insurance	\$ 275.00	W/proof of valid insurance at time of citation	DISMISSAL

<b>Commercial Driver's License</b>		<b>SPEEDING.....\$4.00 per mile over the speed limit plus \$136.00 Court Cost</b>	
<b>85PMH or 15 MPH over the speed limit</b>	\$ 336.00	Overweight tire size	\$ 220.00
Overwidth, overheight, overlength	\$ 220.00	Use of window reducing matter	\$ 220.00
Pull more than one vehicle	\$ 220.00	No annual inspection	\$ 220.00
Illegal load extension	\$ 220.00	No DOT or fail to display DOT Cab Card	\$ 220.00
No registration receipts	\$ 220.00	Possess Unauthorized Radar Detector	CONTACT JUDGE
Over registered weight	CONTACT JUDGE	No valid MVI Certificate	\$ 220.00
Operate unregistered vehicle	\$ 220.00	False Log – Making A False Report	CONTACT JUDGE
Display wrong class license plate(s)	\$ 220.00	Hazardous material violation	\$ 220.00
Display expired license plate(s)	\$ 220.00	Disregard official traffic device	\$ 230.00
Display fictitious license plate(s)	\$ 220.00	Operate out-of-service	CONTACT JUDGE
Misuse of farm registration	\$ 220.00	No motor carrier signs on vehicle	\$ 220.00
All equipment violations	\$ 230.00	No ID signs on truck/trailer	\$ 220.00
Over 20,000 axle weight	CONTACT JUDGE	Fail to maintain proof of liability insurance	\$ 275.00
Over 34,000 axle weight	CONTACT JUDGE	Hours of service driver's violation	\$ 220.00
Overweight group of axles	CONTACT JUDGE	Over allowable gross weight	CONTACT JUDGE
All 2 <sup>nd</sup> Offense Weight Violations	CONTACT JUDGE	No use of seat belt	\$ 175.00
All Weight Violations Greater than 5,000 lbs	CONTACT JUDGE	All driver's license violations	\$ 220.00

## DRIVING SAFETY COURSE AFFIDAVIT

Print name \_\_\_\_\_ Offense \_\_\_\_\_

- 1) I do not hold a Commercial Driver's License. (CDL)
- 2) I have a valid Texas driver's license or permit.
- 3) I have not taken a driving safety course for a ticket dismissal within the past 12 months.
- 4) I have valid motor vehicle insurance. (copy is enclosed)
- 5) This violation did not occur in a construction zone with workers present.
- 6) Speeding 95 mph or more; or 25 mph over the posted speed limit.
- 7) I have 90 days from the citation date to complete my DSC and send my DSC certificate (court copy) and my 3A driving record from DPS ([dps.texas.gov](http://dps.texas.gov)) to the court for ticket dismissal.

Signature \_\_\_\_\_

SWORN to and SUBSCRIBED before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Signature \_\_\_\_\_