

**Elizabeth Ellis, JP #1**  
 P.O. Box 1405  
 301 Houston Rm. 6  
 George West, TX 78022  
 (361) 449-8046  
 (361) 449-1156 (Fax)  
**Office Hours**  
 T & Th 8:00 AM – 4:00 PM

# COUNTY OF LIVE OAK



**Jim E. Lane, JP #3**  
 P.O. Box 1826  
 301 Houston Rm. 14  
 George West, TX 78022  
 (361) 449-8032  
 (361) 449-3064 (Fax)  
**Office Hours**  
 M-F 8:00 – 4:00 PM

**Virginia Tanguma, JP #2**  
 P.O. Box 255  
 300 Bowie St.  
 George West, TX 78022  
 (361) 449-8064  
 (361) 449-8045 (Fax)  
**Office Hours**  
 M-F 8:00 AM – 4:00 PM

**Endercio Chapa, Jr., JP #4**  
 P.O. Box 535  
 301 Houston, Rm. 103  
 George West, TX 78022  
 (361) 449-8022  
 (361) 449-3258 (Fax)  
**Office Hours**  
 M-F 8:00 AM – 4:00 PM

On or Before: \_\_\_\_\_

## (YOU MUST READ THE COURTESY LETTER BEFORE CONTACTING THE COURT)

You will need to enter a plea of Guilty, Nolo Contendre, or Not Guilty to the charge(s) against you. You may be able to require that a charge be dismissed by taking a Driving Safety Course (DSC). *However, you will lose that right if you do not provide a written notice to the Court by Certified Mail on or before your appearance date, of your desire to do so (see instructions below). Neither Driving Safety Course nor Deferred Disposition is available for Commercial Driver License Holders. You must have a valid Texas driver's license & speed must NOT exceed 25 mph or over to qualify for the course.* You are eligible to take a Driving Safety Course if a Certified Copy of your driving record reflects that you have not completed this course in the past one year. *This record can be ordered from the Texas department of Public Safety in Austin, Texas. You can pick up an order form "DR-1"- Request the "3A Driving Record" from your local DPS Driver's License office, on the DPS Website [www.texasonline.com](http://www.texasonline.com) or by calling (512) 424-2000. Do not wait until you receive the driving record when requesting the Driving Safety Course from the court.*

**\*\* INSTRUCTIONS FOR REQUESTING DSC:** send the following before your appearance date: (1) Reply Form requesting the course, (2) \$108.10 money order or cashier's check, and (3) proof of liability insurance. You will NOT receive any correspondence from the court. It will be your responsibility to complete the course within 90 days from the date of the citation. Upon completion of the course you will need to submit the certificate of completion and your driving record to the proper court.

If you wish to enter a plea of **Guilty or Nolo Contendre**, please indicate below in the appropriate space provided. A plea of Nolo Contendre means that you do not contest the State's charge(s) against you. Either plea indicates that you agree to waive your appearance before the court for trial. If you wish to plead **Not Guilty**, you may make a personal appearance in court before the due date on the citation. You may be required to post an Appearance Bond at the time. **Juveniles (16 years old or younger) must appear with one or both parents to enter a guilty plea.** A trial date will be set at your appearance. You have the right to a trial by jury if you choose. If you fail to respond to this charge by the appearance date shown on the citation, an additional charge of Failure to Appear may be assessed against you, and your Driver's License may be suspended.

Please refer to the schedule shown on the bottom portion of this letter to determine the total amount of your fine(s) and the costs assessed against you. Make your **cashier's check or money order** payable to "Live Oak County". Please return a copy of the citation, include your driver's license information and the reply form section of this letter with your remittance to assure proper credit.

### ALL PERSONAL CHECKS WILL BE RETURNED

**\*\*All final dispositions of fines are left to the discretion of the judge\*\***

**\*\*A time payment fee of \$25.00 will be added if the total fine is not paid within 30 days of judgment\*\***

**\*\*No one connected with this court gets any part of your fine, all fines are deposited in the County Treasury\*\***

<b>SPEEDING:</b> .....		4.00 per mile over the speed limit plus \$98.10 court costs	
25 MPH or more over the speed limit	CONTACT JUDGE	ALL Driver License Violations	\$ 165.00
No Valid Texas Registration	\$ 155.00	No Valid Motor Vehicle Inspection Certificate	\$ 135.00
Display Expired License Plates	\$ 155.00	Defective Stop/Tail Lights; equipment defects	\$ 135.00
Drive / Ride Without Safety Belt	\$ 148.10	Unapproved Glass Coating Material	\$ 135.00
Allow A Van Passenger Under 17 to Ride Unrestrained	\$ 198.10	Other Moving Violations (Without Accident)	\$ 155.10
Allow Child Under 8 or Under 4' 9" to Ride Unrestrained	\$ 123.25	Other Moving Violations (With Accident)	\$ 175.10
No Liability Insurance	\$ 273.00	W/proof of valid insurance at time of citation	DISMISSAL

THE STATE OF TEXAS, COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, do hereby certify that I am not in the process of taking a Driving Safety Course to dismiss a citation for another court, and I have not completed a Driving Safety Course in the past twelve months for the purpose of dismissing a traffic citation that is not yet reflected on my Driving Record.

\_\_\_\_\_ Signature

SWORN TO AND SUBSCRIBED BEFORE ME, this \_\_\_\_\_ day of \_\_\_\_\_, AD, 20\_\_\_\_\_.

\_\_\_\_\_ Notary for the State of Texas  
 Revised (6 /10)

**(MONEY ORDER'S OR CASHIER'S CHECK'S ONLY - NO PERSONAL CHECKS)**

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**REPLY FORM (DRIVER'S INFORMATION)**

- I hereby enter a plea of **NOT GUILTY** and request a  **Jury**  **Non-jury Trial**.
- I hereby enter a plea of  **Guilty**  **Nolo Contendere** and waive appearance for trial. Cashier's check or money order in the amount of the fine(s) is enclosed.
- I hereby enter a plea of  **Guilty**  **Nolo Contendere** and request I be allowed to take DSC for \_\_\_\_\_ (violation). I understand I can only have one offense dismissed with this course. The required \$108.10 fee is enclosed. The affidavit on the reverse side of this reply form is completed and signed in front of a Notary Public.

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

CITATION # \_\_\_\_\_ DL# \_\_\_\_\_